



# CITY GOVERNMENT OF SURIGAO

Office of the City Building Official  
City Hall, Rizal Street, Surigao City, Surigao del Norte  
(086) 826 8120 cmo@surigaocity.gov.ph



DOCUMENT CODE NUMBER			
FM-CGS-OCBO-008			
ISSUE STATUS	REV. NO.	EFFECTIVE DATE	PAGE NO.
01	00	06.24.2024	1 of 2

## FENCING PERMIT

APPLICATION NO.

FP NO

BUILDING PERMIT NO.

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### BOX 1 (TO BE ACCOMPLISHED BY THE OWNER/APPLICANT)

OWNER/APPLICANT	LAST NAME	FIRST NAME	M.I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE		FORM OF OWNERSHIP		
ADDRESS: NO., STREET, BARANGAY, CITY/MUNICIPALITY	ZIP CODE	CONTACT NO. / EMAIL ADDRESS		
LOCATION OF CONSTRUCTION: LOT NO. _____ BLK NO. _____ TCT NO. _____ TAX DEC. NO. _____	STREET _____ BARANGAY _____ SURIGAO CITY .			
<b>SCOPE OF WORK</b>				
<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> REPAIR _____	<input type="checkbox"/> OTHERS (Specify) _____		
<input type="checkbox"/> ERECTION	<input type="checkbox"/> DEMOLITION _____	_____		
<input type="checkbox"/> ADDITION	_____			

### BOX 2

DESIGN PROFESSIONAL, PLANS AND SPECIFICATION	
_____ Date: _____ ARCHITECT OR CIVIL ENGINEER (Signed and Sealed Over Printed name)	
Address	
PRC. No.	Validity
PTR No.	Date Issued
Issued at	TIN

### BOX 3

FULL-TIME INSPECTOR AND SUPERVISOR OF CONSTRUCTION WORKS	
_____ Date: _____ ARCHITECT OR CIVIL ENGINEER (Signed and Sealed Over Printed name)	
Address	
PRC. No.	Validity
PTR No.	Date Issued
Issued at	TIN

### BOX 4 (TO BE ACCOMPLISHED BY THE APPLICANT)

BUILDING OWNER		
_____ (Signature over Printed name) Date: _____		
Address		
C.T.C. No.	Date Issued	Place Issued

WITH MY CONSENT: LOT OWNER		
_____ (Signature over Printed name) Date: _____		
Address		
C.T.C. No.	Date Issued	Place Issued

### BOX 5

REPUBLIC OF THE PHILIPPINES      S.S      )  
CITY/MUNICIPALITY OF CEBU)  
BEFORE ME, at the City of CEBU, on \_\_\_\_\_ personally appeared the following:

_____ APPLICANT	_____ CTC No.	_____ Date Issued	_____ Place Issued
_____ LICENSED ARCHITECT OR CIVIL ENGINEER <small>(Full-Time Inspector and Supervisor of Fencing Works)</small>	_____ CTC No.	_____ Date Issued	_____ Place Issued

whose signatures appear herein above, known to me to be the same persons who executed this standard prescribed form and acknowledged to me that the same is their free and voluntary act and deed.  
WITNESS MY HAND AND SEAL on the date and place above written.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series No. \_\_\_\_\_

\_\_\_\_\_ NOTARY PUBLIC



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### BOX 6 (TO BE ACCOMPLISHED BY THE DESIGN PROFESSIONAL)

MEASUREMENTS: _____	LENGTH IN METERS	_____	HEIGHT IN METERS
TYPE OF FENCING:	<input type="checkbox"/> INDIGENOUS MATERIALS <input type="checkbox"/> R.C. (Reinforced Concrete) <input type="checkbox"/> R.C. and CONC. HOLLOW BLOCKS <input type="checkbox"/> R.C. and BRICKS <input type="checkbox"/> R.C. and INTERLINK/CYCLONE WIRE	<input type="checkbox"/> R.C. STEEL MATTING <input type="checkbox"/> R.C. BARBED WIRE <input type="checkbox"/> OTHERS (Specify) _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____	

### BOX 7 (TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION)

PROGRESS FLOW					
	IN		OUT		PROCESSED BY
	DATE	TIME	DATE	TIME	
LINE AND GRADE (GEODETIC)					
CIVIL/STRUCTURAL					
ELECTRICAL					
OTHERS (Specify)					
ASSESSED FEES					
	Amount Due	O. R. Number	Date Paid	Processed By	
LINE AND GRADE (GEODETIC)					
FENCING					
ELECTRICAL (If any)					
OTHERS (Specify)					
<b>TOTAL</b>					

### BOX 8 (TO BE ACCOMPLISHED BY THE BUILDING OFFICIAL)

**ACTION TAKEN:**

**PERMIT IS HEREBY ISSUED/GRANTED SUBJECT TO THE FOLLOWING CONDITIONS:**

1. That under Article 1723 of the Civil Code of the Philippines, the engineer or architect who drew up the plans and specifications is liable for damages if within fifteen (15) years from the completion of the structure, it should collapse due to defect in the plans or specifications or defects in the ground. The engineer or architect who supervises the construction shall be solidarily liable with the contractor should the edifice collapse due to defect in the construction or the use of inferior materials.
2. That the proposed construction/erection/addition, etc. shall be in conformity with the provisions of the "National Building Code" (P.D. 1096) and its Implementing Rules and Regulations.
  - a. That prior to commencement of the proposed projects and construction an actual relocation survey shall be conducted by responsible licensed Geodetic Engineer.
  - b. That before commencing the excavation the person making or causing the excavation to be made shall verify in writing the owner of adjoining building not less than ten (10) days before such excavation is to be made and show how the adjoining building should be protected.
  - c. That the owner of the fence shall engage the services of responsible licensed Architect or Civil Engineer to undertake the full time inspection and supervision of the construction work.
  - d. That there shall be kept at the jobsite at all times a logbook wherein the actual progress of construction including test conducted, weather condition and other pertinent data are to be recorded, same shall be made available for scrutiny and comments by the OBO representative during the conduct of his/her inspection pursuant to Section 207 of the National Building Code.

**PERMIT ISSUED BY:**

\_\_\_\_\_

**CITY BUILDING OFFICIAL**  
(Signature Over Printed Name)  
Date \_\_\_\_\_