



Republic of the Philippines  
City of Surigao  
OFFICE OF THE CITY MAYOR

**NOTICE TO PROCEED**

OCT 30 2024

**ROMEO C. MARTINEZ**  
Manager/Proprietor  
ROMZ BUILDERS  
Block 1, Lot 3 & 4  
Canlanipa Homes, Surigao City

Dear Mr. Martinez:

As the attached Contract Agreement with you for the above stated Contract has been approved, we hereby instruct you to execute the provisions in the said Contract effective on

NOV 08 2024

Project Description	: Building : Repair
ITB/Contract ID	: 2024-INFRA-067
Contract Name	: Realignment of CDRRMO Warehouse-SP Res. #279-2023 to Repair of Command Center
Location of the Contract	: Brgy. Luna, Surigao City
Contract Cost	: Php3,989,989.61
Contract Duration	: 120 Calendar Days

You shall perform the Contract works in accordance with the terms and conditions of the Contract Agreement, including the Conditions of Contract, and Specifications. Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to us.

Very truly yours,

**PABLO YVES L. DURLAO II**  
City Mayor

I acknowledge receipt of this notice on OCT 31 2024  
Name of the Representative of the Bidder: ROMEO C. MARTINEZ  
Authorized Signature \_\_\_\_\_